City of Minnetonka Beach
Park Commission Meeting Minutes
September 10, 2019

Members Present:	**Chair Joe Pagano; Commissioners: Dan Forbes, Harlan Lehman, Katie Norman**
Absent:	**Chris Dovolis, Patty Rezabek**
Staff Present:	**City Clerk Heidi Honey**
Council Liaison:	**Mayor Jaci Lindstrom for Tracey Breazeale**
Guests:	**Resident Joe Tilli**

Chair Pagano called the meeting to order at 5:15 pm.

1. Administration

1.1. Oaths of Office – Lehman, Pagano, Petersen

Honey administered the Oaths of Office to Commissioners Lehman, Pagano, and Petersen

1.2. Welcoming Comments

Pagano welcomed Joe Tilli who had offered to be an active volunteer with the Park Commission although not an appointed member. He will be working on connection with the community, park usage and volunteerism. Pagano stated that council heard a detailed proposal on the Livingston project. They referred it back to Parks for review when a detailed plan is available. It will not be discussed tonight because there is no detailed proposal or donation stipulations yet. The packet includes the donation policy and Comprehensive Plan for commissioners to read in preparation to review and make recommendations on the proposal when it is received. He also said that Council moved the CIP request for playground equipment at City Hall to 2021.

1.3. Approve the September 10, 2019 Meeting Agenda

Forbes motion, Lehman second to approve the September 10, 2019 meeting agenda. All ayes, motion carried.

1.4. Approve Minutes – August 6, 2019 Park Commission Meeting Minutes

Forbes motion, Norman second to approve the August 6, 2019 Meeting Minutes. All ayes, motion carried.

1.5. Election of Officers

Chair Pagano asked that if someone is not here they have the opportunity to respond if they are nominated.

Lehman motion, Forbes second elect Joe Pagano as Park Commission Chair. All ayes, motion carried.

No one was interested in serving as Vice Chair. Forbes said that it does not commit the person to serve as Chair after serving as Vice Chair. Vice Chair is open pending further discussion in October.

1.6. Review of Rules of Procedure

The Rules of Procedure need to be reviewed periodically. No changes were requested.

Lehman motion, Forbes second to confirm that the Park Commission reviewed the Rules of Procedure and no changed is recommended. All ayes, motion carried.

1.7. Review of Administrative Calendar

1.7.1.Budget to Date

Pagano reviewed the detailed budget audit which was completed on September 4. The remaining amount that is currently not allocated to be spent is $1,534.42.

1.7.2.5YP Draft – Input for final draft

Pagano explained that the Comprehensive Plan defines what the Park Commission does but it does not define the when, how, who and why. The 5YP defines those as follows:

- When – defined by Administrative and Operational calendars
- How – Parks is process driven through meetings, the budget process, CIP process, asset inspection, and more. The cycle of planning, execution and evaluation is calendarized operationally and administratively.
- Who – SPOCs, Public Works, Volunteers, outside vendors
- Why – This will be part of Phase 2 of the Plan – connection between Parks and the community

Commissioners reviewed the draft plan and provided the following edits and changes:

- Update page numbers to correlate to new pages of final Comprehensive Plan.
- Introduction: add "an efficiently managed and vibrant park system adds to our sense of community, village charm and positively impacts property values."
- Findings: add "Minnetonka Beach (or the city) has 42.65 acres of parks, open spaces and wetlands, which is approximately 15% of the city's land mass".
- Risks (add the following):
    - Risks out of the commission's control:
        - weather is a risk which can impact the parks, beaches, trees
        - Vandalism
        - Construction impact
    - Risks which can be controlled:
        - Liability of decisions made by city
        - Safety standards should include a broader definition such as use of products, chemicals, etc. Add broader definition of safety standards to Phase 2.
    - Implied risk - if processes are not followed then park land and assets will deteriorate
- Determine if Scope should be labeled "Phase 1" or "Part 1"

Commissioners provided the following feedback. The Plan is very well written, clear, and realistic to be implemented on an ongoing basis. It is thorough and concise. The Guiding Principles are clear and complete. They reference exactly what the commission is trying to accomplish and what drives decision making. The Plan is very impressive. The SPOC system is helpful and works very well.

Honey will bring the updated document to the October Parks meeting for final approval before it is presented at the October Council meeting.

Forbes motion, Norman second to make edits as presented to create a final draft of the 5 Year Plan for Park Commission approval at the October Park Commission meeting. With all members voting in favor, motion carried.

1.8. CenterPoint Energy Gas Monitor

Pagano said this is an FYI. CenterPoint Energy requested to put a solar powered gas service monitor at Lafayette Park. Pagano and Berent met with CenterPoint to find an alternative location.

2. Operations

2.1. Review Operational Calendar – all operations are on track.

2.2. Commissioner Update

2.2.1. Ray Peters Warming House Improvement recommendations
A memo from Dovolis was handed out with an overview of the warming house condition and recommendations. Commissioners will review for discussion next month.

2.2.2. Tree Plantings
Tree plantings are scheduled for September at the swim beach and across from Wortmans. Wortmans made a donation to the city which will allow a larger tree to be planted at that location.

2.2.3. Beach/Geese Task Force
Norman provided an update and asked for feedback on how the commission wants to spend beach cleaning money. This year, Life's a Beach cleaned three times per week for $5,000. In July, an additional day of cleaning was added. The total cost for beach cleaning for 2019 was $5,500. The cleaning includes raking weeks from the lake from the lake (20%), cleaning the sand (10%), and picking up poop (10%). The city received complaints about geese, goose poop and the beach being closed but the beach was only closed once in 2018 and once in 2019. In response to the complaints, a task force was created to explore geese deterrent options, an additional day of cleaning for $500 was added and scoops and gloves were placed at the beach for residents to use. The task force concluded that goose deterrent options are ineffective, so they explored goose removal. There are two separate issues with geese. 1. Nesting, laying eggs and hatching in early June. 2. Large flocks of migrant geese who were born at the beach in previous years return and make a big mess. It is a cycle where geese are born there and return with their friends in large flocks for about three years. Removal is a three-year project. It involves removing nests and goslings each spring and waiting for three seasons for the flocks to relocate. Some cities, such as Long Lake, remove geese annually, but it took around three years for it to be effective. Goose removal costs are approximately $3,000 and that would reduce Life's a Beach 2020 budget from $6,000 to $3,000 but the beach would still need to be cleaned for seaweed, sand and flocks of migrant geese. If the city wanted to remove geese, it would need to draft a goose management plan and obtain a DNR permit, hold public hearings and get City Council approval by April. Commissioners discussed the likelihood of another family of geese moving in due to the size of the lake. Other communities only clean their beaches once per week or not at all. No complaints have been received by residents since the initial complaints when the beach closed in June. Migrant geese will continue to come for around three years and cause as much mess with less money for clean up.

2.2.4. City Hall Playground
This was moved by council to 2021 CIP so it will be discussed in the future.

2.3. Livingston Legacy Playground
Background information was provided in the packet, but they do not have a specific plan to review. Mayor Lindstrom stated that they are working on and do not have any design at this time.

3. Adjournment

Lehman motion, Forbes second to adjourn the meeting. All ayes, motion carried.

Chair Pagano adjourned the meeting at 6:45pm.

Signed the sheet: Julia Sharma, Joann Anderson

Next meeting: October 1, 2019 at 5:15 pm.

Respectfully submitted,

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Heidi Honey, City Clerk